## HOROWITZ REAL ESTATE

### Horowitz Real Estate, Inc. Standardized Operating Procedures for Purchasers of Real Estate Under Real Property Law §442-H

Horowitz Real Estate, Inc. is making these Standardized Operating Procedures available to the public. Hard copies of these Standardized Operating Procedures are available upon request at our broker's office. Standardized Operating Procedures for Prospective Homebuyer please be advised that Horowitz Real Estate, Inc. :

#### 1. We do not require identification from a prospective home buyer

There is no general requirement to provide photo identification to work with Horowitz Real Estate, Inc. However, individual property owners, certain sponsor/developer clients or managing agents, or certain listing brokers may require photo identification before a showing or to work with them, and we will communicate this information to buyers when such a situation arises.

#### 2. We <u>do not require</u> a purchaser to sign an Exclusive Buyer Representation Agreement

An exclusive Buyer Representation Agreement is not required to work with Horowitz Real Estate, Inc.; however, nothing prevents any licensee from working with a prospective homebuyer under an Exclusive Buyer Representation Agreement for the mutual purpose of exclusivity.

# 3. We do not require a pre-approval for a mortgage loan to show a purchaser properties

A pre-approval for a mortgage loan is not required to work with Horowitz Real Estate, Inc. per se, however, nothing prevents a licensee from recommending the prospective homebuyer obtain a pre-approval but may not require it. Individual property owners, certain sponsor/developer clients, or certain listing brokers may require one – and if so, we will communicate such information to prospective home buyers when such situations arise.